

Guidelines for Training Providers on Tableda

Tableda is a platform that connects companies and training providers in a transparent, simple, and strategic way.

To ensure quality and consistency, access to the portal is governed by clear criteria and a mutual collaboration agreement.

1. Selection Criteria

To be accepted and published on Tableda, a provider must:

- Present a clear and high-quality training offer.
- Demonstrate proven experience in the field (references, testimonials, portfolio, or qualified trainers).
- Ensure reliability and professionalism in course management and client relationships.
- Share values of innovation, ethics, and transparency.
- Offer solutions adapted to the professional context, not purely theoretical.

2. Operational Instructions

To apply and join Tableda, the provider must:

1. Create a profile: fill in all required information about the company.
2. Upload at least one training proposal to offer to companies.
3. Await review: the Tableda team evaluates each application according to the criteria.
4. Manage the profile: once accepted, the provider can update courses and events directly from the dashboard.

Applications are generally reviewed within 10 business days.

3. Provider Rights

Accepted providers on Tableda have the right to:

- Be visible for free on the portal and in company searches.
- Receive direct requests from companies without intermediary fees.
- Use the free dashboard to manage courses, registrations, certificates, and communications with their clients.
- Benefit from technical and informational support from the Tableda team.

4. Provider Duties

Providers commit to:

- Keep their profile information up-to-date and accurate.
- Ensure the quality, clarity, and reliability of published training.
- Respond to company requests professionally and within appropriate timeframes.
- Follow Tableda's guidelines and the platform's code of ethics.
- Contribute to a valuable ecosystem by avoiding unfair business practices or unverified content.

5. Mutual Engagement

Tableda and providers share a collaboration agreement:

- Tableda offers visibility, management tools, and digital networking opportunities to enhance corporate training.
- The provider becomes an active participant in the ecosystem, committing to:
 - Promote their presence on Tableda (e.g., share their profile on their own channels, use the "Present on Tableda" logo).
 - Bring value to the community with high-quality content and proposals.

Note: Tableda reserves the right not to accept applications that do not meet the criteria mentioned above, or to remove providers who do not maintain the required quality standards.